

# Potterne Parish Council

You are hereby summoned to attend a meeting of Potterne Parish Council to be held on Wednesday 4 October 2017 in Potterne Village Hall at 7.30pm

*Liz Starling*

Clerk to the council. 26.09.17

## AGENDA

- 1. Welcome and Apologies**
- 2. Declaration of Members' Interests**
- 3. Minutes of meeting held on 6 September 2017**

### Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

- 4. Parish Council Action Table Update**
- 5. Wiltshire Councillor's Report**

### 6. Reports from representatives:

- Dezives Area Board
  - Report from meeting held 18 September
  - Attendance at meetings
- CATG – Including Road Safety, Vehicle Parking and Public Transport
  - Attendance at meetings
  - Report from tri-parish meeting re Whistley Lane/village exits on Caen Hill
- Leisure Facilities, Appearance and Environment
  - Commemorative tree planting
- Residential Development:
  - applications

17/08538/FUL	Former Mill School, Five Lanes, Potterne, SN10 5TE	Demolition of former school buildings and erection of detached dwelling (Amendment to previous approval 16/03550/FUL)
17/09350/TCA	The Old Vicarage, 4 Rookes Lane, Potterne, SN10 5NF	T1 - Copper Beech- 5 metre reduction in height & 4 - 5 metre canopy reduction. T2 - Holly - Remove to ground level

- Community and Learning
- Commercial Development
- Footpaths and Cycle Ways - Parish steward to visit 5 October
- Communications

- 7. Neighbourhood Plan – response from WC to RH-G's letter to Jane Scott**

**8. Correspondence:**

- a) To reconsider letter from Citizens Advice Wiltshire requesting funding (see minutes of July meeting: 39/17/18)

**9. Finance:**

1. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
Grant Thornton	Fee in respect of 2017 Annual Return	100.00	20.00	120.00
E M Starling and HMRC	Administration Costs	569.50	0.00	569.50
Wiltshire Association of Local Councils	Clerk's Year training day	65.00	13.00	78.00
Potterne Village Hall	Room hire 6/9/17	18.00	0.00	18.00
Sharkykel Services	Grounds maintenance	455.83	0.00	455.83
SSE	Electric at bus shelter	13.28	0.66	14.07
George and Dragon	Buffet food at retirement presentation for clerk and chairman	50.00	0.00	50.00
<b>Total</b>		<b>1271.61</b>	<b>33.66</b>	<b>1305.40</b>

**10. Ryeleaze Field**

**11. Burial & Property Maintenance:**

**12. Date of next meeting:** Wednesday 1 November 2017

**Action Plan**