

Potterne Parish Council

Press and public are invited to attend a meeting of Potterne Parish Council to be held on Wednesday 1 November 2017 in Potterne Village Hall at 7.30pm

Liz Starling

Clerk to the council. 25.10.17

AGENDA

- 1. Welcome and Apologies**
- 2. Declaration of Members' Interests**
- 3. Minutes of meeting held on 4 October 2017**

Open Session

There will be an open session for 10 minutes so that the public can place questions to the Council to be discussed at the next meeting if confirmed in writing.

- 4. Parish Council Action Table Update**
- 5. Wiltshire Councillor's Report**
- 6. Reports from representatives:**
 - Dezives Area Board
 - Attendance at meetings
 - CATG – Including Road Safety, Vehicle Parking and Public Transport
 - Attendance at meetings
 - Leisure Facilities, Appearance and Environment
 - Commemorative tree planting
 - Residential Development:
 - applications

17/10204/TCA	11 High Street, Potterne SN10 5PY	Work to Trees in a Cons Area: Fell 2 Silver Birch Trees
17/10197/TPO	Tristenagh House, 23 Dezives Road, Potterne SN10 5LW	Work to TPO Trees: Alder tree - fell Ash tree - fell

- Community and Learning
- Commercial Development
 - Broadband Update
- Footpaths and Cycle Ways - Parish steward to visit 2 November
- Communications

- 7. Neighbourhood Plan**
- 8. Correspondence:**
 - Council Representative to Potterne Charities
 - Training and networking day – Friday 17 November

- 9. Finance:**

1. Agree accounts to be paid and transfer of sufficient funds to pay accounts:

<i>Payable to</i>		<i>Net</i>	<i>VAT</i>	<i>Gross</i>
E M Starling and HMRC	Administration Costs	569.50	0.00	569.50
Wiltshire Association of Local Councils	Local Councils Explained	17.99	0.60	18.59
Potterne Village Hall	Room hire 4/10/17	18.00	0.00	18.00
Kingfisher Direct Limited	4 x Litter Bins	469.92	93.98	563.90
Sharkykel Services	Grounds maintenance	455.83	0.00	455.83
Total		1531.24	94.58	1625.82

2. To discuss budget proposals for 2018/2019 and to set a date for budget setting meeting

10. Ryeleaze Field

a) For information – meeting between Youth Centre Management and Playforce

11. Burial & Property Maintenance:

a) To review grounds maintenance quotes and appoint contractor for 2018/2019

b) Waste management policy

12. Date of next meeting: Wednesday 6 December 2017

Action Plan