

**Minutes of the Meeting of Potterne Parish Council held on Wednesday 4 October 2017 in Potterne Village Hall at 7.30pm.**

**Present:** Cllr Philip Abbatt (PA); Cllr Peter Balls (Chairman) (PB); Cllr John Chandler (JC); Cllr Richard Clark (RC); Cllr Carol Clifford (CC); Cllr Robert Hunt-Grubbe (RHG); Cllr Andrew Huntley; Cllr Nesta Pudney (NP); Cllr Christopher Twiney (CT)

**Also present:** Cllr Anna Cuthbert (Unitary/Wiltshire Council); Liz Starling (Clerk)

**Apologies:** Cllr Rob Edwards (RE)

67/17/18	<b>Welcome and Apologies:</b> The Chairman welcomed Councillors and received apologies.
68/17/18	<b>Declaration of Members' Interests:</b> There were no declarations of interest registered.
69/17/18	<b>Minutes of meeting held on 2 August 2017:</b> Proposed by NP, seconded by AH and agreed by all that the minutes were an accurate record. The minutes were duly signed.
	<p><b>Open Session</b>  <b>PB declared that the meeting was temporarily suspended to allow for an open session for 10 minutes so that the public could place questions to the Council to be discussed at the next meeting if confirmed in writing.</b></p> <p>1. There is an Art Exhibition and Sale at the Village Hall on Friday 13 October from 7pm to 9pm.</p> <p>2. Various Parking issues in Blackberry Lane: <ul style="list-style-type: none"> <li>• Ambulance could not get through, had to send a rapid response car instead.</li> <li>• Residents from Whistley Lane parking in Blackberry Lane.</li> </ul> The road is an adopted Wiltshire Council highway and not privately owned therefore anyone has a right to park there. The Parish Council recognise that some areas in the village have parking issues (High Street is one of them) and whilst the Council is very sympathetic, there is little it can do. Dangerous and obstructive parking (for example: blocking a driveway) should be reported to the police on 101 at the time it happens. Abandoned vehicles should be reported to Wiltshire Council who will arrange for them to be removed. Future village developments will need to include more than the minimum areas for parking.</p> <p>3. Temporary road closure has been agreed by Wiltshire Council for A360 (Part) The Butts for 10 minutes on Sunday 12 November for wreath laying and commemoration at the war memorial.</p> <p>4. Still receiving emails complaining about Crookwood Motocross events. The track itself is not in the Potterne Parish Council area but is in Urchfont. The organisers have all the correct permits and Wiltshire Council officers have been to look around the site. There are concerns though over the use of the bridleway and about the noise. PB suggested getting together with Urchfont, Easterton and Stert Parish Councils – possibly to write a joint letter to the organisers. The Clerk was asked to arrange this.</p> <p><b>There were no further comments from the public therefore PB closed the Open Session.</b></p>

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70/17/18	<p>Parish Council Action Table update:</p> <p><u>48/17/18 (39/17/18, Item 6)</u>: To make contact with those involved with inconsiderate parking at the pump once the building work going at properties in the vicinity is complete.</p> <p><u>48/17/18 and 49/17/18</u>: Clerk has contacted Wiltshire Council and has confirmed offer of £750 for Issue 4843 Devizes to Potterne footpath scheme – outstanding.</p> <p><u>49/17/18, Item 7</u>: Research into ownership of footpaths – ongoing.</p> <p><u>Open session 6 Sept, Item 6</u>: Clerk has taken photos of the fence and gate at the back of the school but still has to contact Wiltshire Council.</p> <p><u>61/17/18, Item 5</u>: NP has met with John Mann who would like the Parish Council to approve ahead of publication. Have some advertising which will help with printing costs.</p> <p><u>62/17/18, item 1</u>: Sign to Youth Centre – not done yet</p> <p><u>62/17/18, item 1</u>: Sign for Court Hill – not done yet</p> <p><u>65/17/18, item 1</u>: Clerk has written out to five companies, inviting quotes for grounds maintenance contract 2018/19.</p>
71/17/18	<p><b>Wiltshire Councillor's Update:</b></p> <p>One of the Wiltshire Councillors has expressed concern that the television programme 999 What's Your Emergency has presented Wiltshire in a bad light.</p>
72/17/18	<p><b>Reports from representatives:</b></p> <p><b>1. Devizes Area Board:</b></p> <p>TM usually attends these meetings but was away in September. Minutes of the meeting held 18 September in Devizes Community Hub (Library) can be found on the Wiltshire Council website: <a href="http://www.wiltshire.gov.uk/council-democracy-area-boards">http://www.wiltshire.gov.uk/council-democracy-area-boards</a></p> <p><b>2. Community Area Transport Group (CATG) – including Road Safety, Vehicle Parking and Public Transport:</b></p> <p>a) CATG meeting 6 September – Parish Council not represented.</p> <p>b) Tri-parish meeting was held regarding traffic problem on Caen Hill and Potterne, Poulshot and Rowde junctions. Clerk from Rowde will try to see someone from County Hall about their problems. AC commented that research into accidents on Caen Hill were due to driver error and not speed.</p> <p>c) Email received from Cllr Philip Whitehead in response to PB's email about Issue 4596, Ryeleaze crossing.</p> <p>If we get coloured tarmac then that will be a step forward. We will insist on having tactile paving. PB has looked at crossings in other villages and they have bollards on narrow pavements. He has replied to Cllr Whitehead making these points.</p> <p>Parish Council will continue to push for crossing at George and Dragon – owners of land unlikely to object. Regardless of land ownership, it would make sense for the coloured tarmac to be done at both sites at the same time.</p> <p>When the coloured tarmac is laid, we will need to get a commitment from Wiltshire Council that they will maintain it.</p> <p><b>3. Leisure Facilities, Appearance and Environment:</b></p> <p>a) Commemorative tree planting – The Cricket Club wants to widen its field which means there may be an area there for planting trees. CC to meet up and discuss. Spoken to General Sir Bob Pascoe re number who died during WWI. Need to complete form by end of November and a further</p>

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	meeting will be held in December. Not enough public land in Potterne so private land may have to be considered. CC will present a proposal to the Council in November.
<b>4. Residential Planning:</b>	a) Two planning applications have been received:
17/08538/FUL	Former Mill School, Five Lanes, Potterne, SN10 5TE
	Demolition of former school buildings and erection of detached dwelling (Amendment to previous approval 16/03550/FUL)
No objections	
17/09350/TCA	The Old Vicarage, 4 Rookes Lane, Potterne, SN10 5NF
	T1 - Copper Beech- 5 metre reduction in height & 4 - 5 metre canopy reduction. T2 - Holly - Remove to ground level
No objections	
<b>5. Community and Learning:</b>	Clerk reported that she had attended a good Clerk's Year training session and had purchased a book "Local Council's Explained" which might prove useful to newer members – cost £14.99 plus VAT and postage. Payment of invoice to be approved at next meeting.
<b>6. Commercial Development:</b>	Broadband - RC had attended the meeting hosted by Claire Perry; also present representatives of the government, Wiltshire Council, BT and other providers. The south of the village has very slow speeds. Someone from another area had bought in broadband to a fixed point and then broadcast via an aerial to individuals. Possibly could do something similar in Potterne. There is a fixed wireless company who does this sort of thing – RC could get quote. Funding also available from government £400 pa. RC investigating further and will prepare paper for next meeting.
<b>7. Footpaths and Cycle Ways:</b>	Parish steward is now Kevin Jarman. Next visit 5 October. JC will try to make contact with him. British Legion has war memorial clean up in hand ready for Remembrance.
<b>73/18/19</b>	<b>Neighbourhood Plan:</b> RH-G had written to Jane Scott re housing site approval when it had been objected to by the entire council. There has been some correspondence since then with the most recent being a reply from Toby Sturgis to RH-G's letter of 21 August. The majority of planning applications are decided by the planning officers under what's known as 'delegated powers'. Wiltshire Council Division Members can request in writing/email that a planning application within their Division proceed to determination by way of an area committee. Parish Councils can attend the Area Planning meetings where applications are discussed. The Parish Council could consider extending Potterne's conservation area. Neighbourhood Plan can be revised at any time and there is funding available to do so.
<b>74/17/18</b>	<b>Correspondence:</b>

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	1.	Letter from Wiltshire Citizens Advice regarding funding had been deferred from the July meeting (39/17/18, item 2). It was agreed that we would not make a donation to them.																																																
<b>75/17/18</b>		<b>Finance:</b>																																																
	1.	<b>Accounts to be paid and transfer sufficient funds to pay accounts:</b> RC proposed, RH-G seconded and all agreed that these accounts be paid:																																																
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<b>76/17/18</b>		<p><b>Ryeleaze Field:</b> The Chairman thanked AH and JC for producing the action plan for Ryeleaze. Suggested that we purchase 3 of the large capacity Cesar Litter Bins and they are put in the following positions:</p> <ul style="list-style-type: none"> <li>• Entrance to field</li> <li>• Outside Youth Centre</li> <li>• Further into field, by bandstand</li> </ul> <p>Emptying of the bins will need to be included in the grounds maintenance spec from April next year. Cost of bins will be £500.</p> <p>It was proposed by AH and seconded by NP that we go ahead with purchase of bins. If we can get a deal done with the company then to consider fourth bin for Blount's Court play area.</p> <p>Management committee of the Youth Centre have asked for permission to draw up a spec for play equipment and to get a quote – agreed. JC has received a request for replacement goal posts – he will pursue.</p> <p>AH and JC to cost out the items on the action plan. It was suggested that when it came to fencing, they consider something more enduring than wood.</p> <p>Need to look at separate area for dog walking.</p>																																																
<b>77/17/18</b>		<b>Burial &amp; Property Maintenance:</b> Nothing to report.																																																
		<b>Date of next meeting:</b> Wednesday 1 November 7.30pm in Potterne Village Hall																																																

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